

IndyPL Printing with Android App

Print from your smartphone or tablet to library printers!



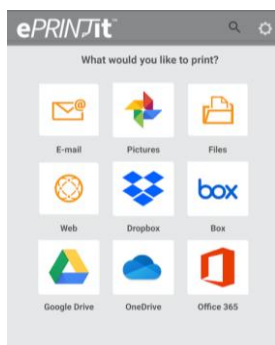
If you do not want to install an app on your smartphone or tablet, visit indypl.org/printing for other options including print by e-mail or print by uploading files to the web.

1. Download the **Public Print Locations** app published by ePrintIT from the Google Play Store



2. Select the service you want to print from

- **Cloud and E-mail Services** - Connect your account by logging in to access its files or messages.
- **Files** – Allows access to a limited number of the files stored on your device. You can print multiple files at once.
- **Web** – Navigate to a website and print it from your phone. Make sure to include <https://> before each website address.

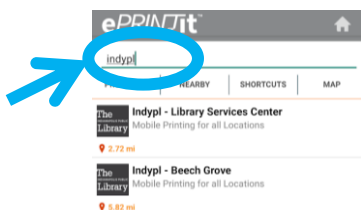


3. Select Next to bring up the provider step.

a. Tap **Nearby**

b. Input **Indypl** into the search bar

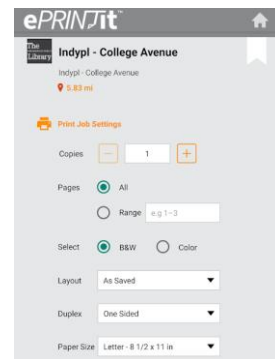
c. Tap on any Indypl branch location. It doesn't matter which branch you select, once submitted, you will be able to pay for and retrieve your printed materials from any branch's public printer.



4. Once files have been added (uploaded), more options will appear.

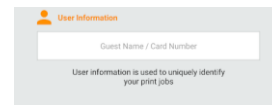
Type the number of **Copies** you need into the box. Then, use the dropdown menus to choose your print options:

- **Select:** Black and White or Color
- **Duplex:** Print One Sided or Two Sided
- **Paper Size:** Letter or Legal Size
- **Layout:** Portrait or Landscape
- **Page Range:** All Pages or choose Pages and Specify a Range

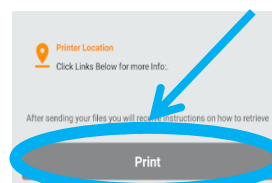


5. Fill out the **User Information** section:

- **Required:** Give your job a **guest name**. You will type this into the print station at the library to pick up your print job(s).
TIP: Use something short, but unique.



6. Tap **Print** to send your files to the library printer. Print jobs are held for **2 Hours**. You can retrieve your printing from any IndyPL Branch.



Printing Costs

- **Black and White = \$0.15 per page**
- **Color = \$0.25 per page**

IndyPL Printing with Apple iOS

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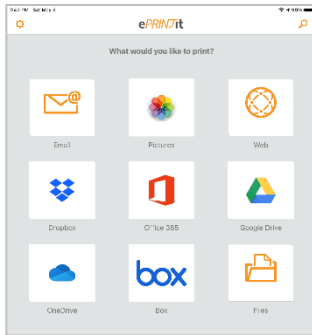
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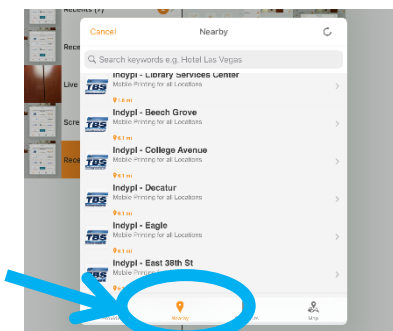


3. Select Next to bring up a provider pop-up.

a. Tap **Nearby**

b. Input **Indypl** into the search bar

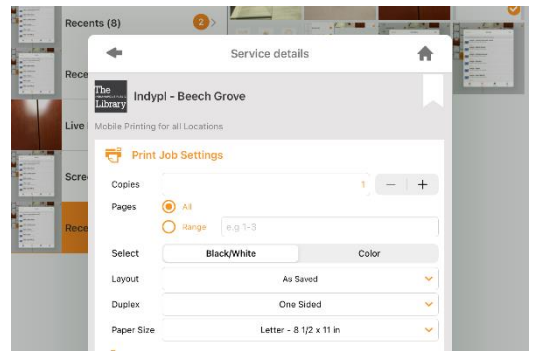
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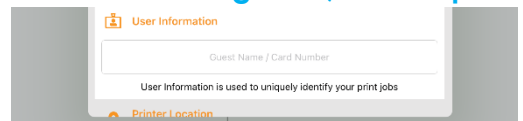
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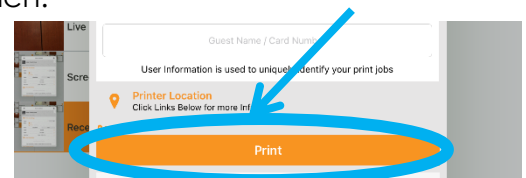


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